



Mukesh Kumar Mahto & Co.

(An ISO 9001:2015 Certified Firm)

Privacy Policy

Effective Date: 12 October 2025

1. Introduction

This Privacy Policy explains how **Mukesh Kumar Mahto & Co.** (“the Firm”, “we”, “our”, or “us”) collects, uses, and safeguards personal information of clients, associates, and visitors who access our website or avail our services.

We value your trust and are committed to protecting your personal data in compliance with applicable Indian data protection laws.

2. Information We Collect

We may collect the following information:

(a) Personal Information:

Name, contact details, and identification documents.

(b) Business Information:

Company or firm name, registration details, GST number, PAN, and relevant certificates.

(c) Financial Information:

Payment data, billing address, and bank or transaction details (handled securely via third-party gateways).

(d) Associate Information:

If you register as an *Associate* of Mukesh Kumar Mahto & Co., we collect your professional details, qualification proofs, bar registration (if applicable), and bank information for payout or commission processing.

(e) Technical Information:

IP address, browser type, and usage analytics to improve user experience.



3. Purpose of Data Collection

We use collected data for:

- Providing and managing client services
- Processing associate registration and partnership benefits
- Verifying identities for legal compliance
- Communicating with clients and associates
- Fulfilling statutory obligations
- Improving our service quality and website experience

4. Data Sharing and Confidentiality

We do **not sell or trade** personal information. Data is shared only with:

- Government authorities or departments (for legal filings or registration)
- Verified associates or service partners under confidentiality agreements
- Payment processors and hosting providers for operational purposes

All data shared is treated as confidential and used solely for lawful purposes.

5. Data Security

We employ reasonable technical and administrative safeguards to protect all stored information from unauthorized access, misuse, or disclosure.

6. Data Retention

We retain personal and business data only as long as necessary to fulfil the purposes described in this policy or as required by applicable law.

7. Cookies

Our website uses cookies to enhance functionality and analytics. You may modify your browser settings to disable cookies if desired.



8. Your Rights

You have the right to access, correct, or request deletion of your personal data by contacting us at **info@mkmc.co.in**.

9. Updates to This Policy

Mukesh Kumar Mahto & Co. may revise this Privacy Policy from time to time. Updates will be posted on our official website.

10. Contact Information

Mukesh Kumar Mahto & Co.

Email: info@mkmc.co.in

Phone: +91 7503082723



Terms and Conditions

Effective Date: 12 October 2025

1. Acceptance of Terms

By using our website or availing our services, you agree to these Terms and Conditions. These terms govern all relationships between the Firm, its Clients, and Associates.

2. Scope of Services

Mukesh Kumar Mahto & Co. provides professional services including:

- Business registration and compliance
- Legal drafting and advisory
- Certifications and licensing
- Taxation and accounting support
- Government and corporate documentation

The Firm operates as a **private professional consultancy** and is not a government agency.

3. Client Responsibilities

Clients shall:

- Provide accurate and authentic information and documents.
- Cooperate in service processing and verification.
- Make timely payment of service fees.

The Firm is not responsible for delays or rejections caused by incorrect or incomplete information.



4. Payment, Fees & Refunds

- Fees once paid are **non-refundable**, except in genuine non-performance cases.
- Payments must be made only through approved channels.
- Statutory or government fees are separate and non-transferable.
- Refund requests, if any, must be made in writing with valid reason and proof.

5. Confidentiality

All documents, records, and information shared by clients and associates are kept confidential and will not be disclosed except as required by law or with written consent.

6. Associate Registration Rules

Professionals, advocates, consultants, or agents (“Associates”) may register with **Mukesh Kumar Mahto & Co.** subject to the following terms:

- (a)** Registration as an Associate does not create an employment relationship with the Firm; it is purely a professional collaboration.
- (b)** Associates must provide valid identity, qualification, and certification documents during registration.
- (c)** Associates are expected to maintain ethical conduct and uphold the reputation of the Firm while dealing with clients.
- (d)** Commissions, incentives, or payouts (if applicable) shall be processed as per written agreement or approved commission structure.
- (e)** Associates shall not misrepresent themselves as partners, owners, or authorized signatories of the Firm without written consent.
- (f)** The Firm reserves the right to suspend or terminate any associate registration at its discretion, in case of misconduct, misrepresentation, or breach of policy.
- (g)** Associates are independently responsible for compliance with applicable laws, taxes, and professional codes of conduct.



7. Limitation of Liability

The Firm, its partners, or employees shall not be liable for any direct or indirect damages arising from use of its services, including delays caused by government portals or third-party systems.

8. Intellectual Property

All logos, names, website content, and documents created by or for the Firm remain the exclusive property of **Mukesh Kumar Mahto & Co.** Unauthorized use or duplication is prohibited.

9. Termination

The Firm may suspend or terminate services or association with any client or associate who violates these Terms or engages in unethical or illegal activities.

10. Governing Law and Jurisdiction

These Terms and Conditions shall be governed by and construed in accordance with the **laws of India**, and any disputes shall fall under the exclusive jurisdiction of the **courts at Delhi, India.**

11. Contact Information

Mukesh Kumar Mahto & Co.

Website: www.mkmco.in

Phone: +91 7503082723